# st. John-Hudson USD 350



2015-16 School Calendar

# Welcome to St. John-Hudson Schools – USD #350



## St. John-Hudson USD 350

505 N. Broadway St. John, KS 67576 Phone: 620-549-3564

Fax: 620-549-3964

Superintendent: Josh Meyer

# www.usd350.com

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## St. John Jr/Sr High

505 N. Broadway St. John, KS 67576 Phone: 620-549-3277

Fax: 620-549-6289 Principal: Mike Burgan

## **Board of Education**

Chad Fisher, President
Barb Alpers, Vice President
Carl Behr Darin Brummer
Vance Fisher Derek Foote
Debby Waddle

## St. John Elementary

505 N. Broadway St. John, KS 67576 Phone: 620-549-3518 Fax: 620-549-3964 Principal: Travis Olive

## **Ida Long Goodman Memorial Library**

406 N. Monroe St. John, KS 67576 Phone: 620-549-3227 Director: Laura Davis

## Mission Statement

Our mission is to ensure that students will find their purpose and become successful, lifelong learners and positive contributors in a changing world.

## **Student Handbook**

#### INTRODUCTION

This handbook is designed to serve as a guide to USD 350 students and parents to promote a positive educational experience. If you have any questions about the handbook, feel free to discuss the matter with the faculty or the administration. Students will abide by the rules and procedures outlined in this handbook and by applicable USD 350 Board of Education policies. This handbook is not designed to deal with every potential situation. Administrators may add regulations in order to deal with new situations. Students are never exempt from administrative directives. Just because a rule is not in the handbook does not mean students do not need to comply.

Students are responsible to know and understand the rules contained in this student handbook and other school and district policies. These rules apply at all school-sponsored events, home and away. Portions of this handbook only apply to specific grade levels and are labeled as such.

#### DISTRICT MISSION, VISION, and VALUES

Our mission is to ensure that students will find their purpose and become successful, lifelong learners and positive contributors in a changing world. Our vision is that USD 350 will be an Excellent School District, with Effective Staff Members, developing Successful Students. All members of the USD 350 community will live and work with PURPOSE, PASSION, and PRIDE.

#### STUDENT IN GOOD STANDING

A "student in good standing" is a student who meets the school behavior guidelines and exhibits appropriate conduct. To participate or attend activities outside of the regular school day, students must be in good standing. The decision regarding a student's standing in the school will be left to the discretion of the administration. Examples of a student not in good standing might include, but are not limited to the following: students not making a legitimate effort in the classroom to meet academic progress, students serving a suspension, students failing to serve assigned detention time, etc.

#### **GRADING SCALE**

All teachers are expected to utilize the district approved grading scale. The percentage scale used is the following: A = 90 - 100, B = 80 - 89, C = 70 - 79, D = 60 - 69, F = Below

#### HIGH SCHOOL GRADUATION REQUIREMENTS

A student shall be eligible for graduation from grade twelve upon completion of 16 units of required courses (listed below) plus 9 units of elective courses.

English Language Arts
Social Science
Science
Hath
Aunits
Science
-3 units
Aunits
Aunits
Physical education
Fine Arts
Computer Tech
-1 unit
-1 unit

#### VALEDICTORIAN AND SALUTATORIAN

Valedictorian and Salutatorian honors for senior students will be figured according to the student's grade-point average upon the completion of coursework at St. John High School. The calculation will be based upon all grades taken for high school credit. In the event of a tie for highest GPA, only co-Valedictorian honors will be awarded. Driver's Education will NOT be included in the calculation of the grade-point average for these honors.

#### HONORS LUNCHEON (HS ONLY)

Students who have been named to the A,B honor roll without any C's or lower for the first three grading periods will be invited to the HONORS LUNCHEON provided the student has maintained honor roll status at the time of the luncheon. Students with a failing grade even if on the "Honor Roll", will not attend. The luncheon is for high school students.

#### HONOR ROLLS (JR/SR HIGH)

Students receiving all A grades will be placed on the 4.0 HONOR ROLL for each nine weeks that they maintain a grade of A in all subjects. Students maintaining a B or better grade in every subject will be placed on the 3.0 HONOR ROLL for each nine weeks they maintain a B average.

#### LAST DAY OF SCHOOL (JR/SR HIGH)

Students in grades 7-12 who have had no unexcused absences, have been on the honor roll all three nine weeks, still maintain honor roll grades and are in good standing on the Tuesday before the last day of school are exempt from attending the last day. Final grades will be mailed to those who have completed the year in good standing.

#### BELL SCHEDULE (JR/SR HIGH)

The following is the hourly bell schedule that will be used throughout the course of the school year. The schedule will be the same each day with LS every day. Lunch and 5th

hour will vary between the HS and JH schedule.

Hig	gh School	Junior High
1	8:00-8:51	1 8:00-8:51
2	8:55-9:46	2 8:55-9:46
3	9:50-10:41	3 9:50-10:41
4	10:45-11:36	4 10:45-11:36
5	11:40-12:31	LUNCH 11:36-12:11
LU	NCH 12:31-1:06	5 12:11-1:02
6	1:06-1:57	6 1:06-1:57
7	2:01-2:52	7 2:01-2:52
LS	2:56-3:20	LS 2:56-3:20

<sup>\*\*</sup> During LS students will report to assigned rooms to do homework, read, work with another teacher, or attend meetings. Students are to report to their LS BEFORE they attend meetings, assemblies, or other planned activities.

#### **ELEMENTARY SCHEDULES**

Schedules for elementary classes will vary by classroom. Classroom schedules will be established at the beginning of each school year and are available from the classroom teacher. 5th and 6th grade schedule will be the same as the junior high schedule above.

#### HIGH SCHOOL CLASS SCHEDULES

After the first three days of each semester, no class changes will be made. Schedules may be changed with the approval of the instructors and the administration based on academic needs.

#### RECESS (ELEMENTARY)

Children enjoy recess time during the day and students are expected to go outside during recess. Recess will be outdoors unless the projected wind chill at 11:00am is 15 degrees or below or there is significant falling moisture. Recess will be indoors if snow or ice on the playground area makes it unsafe to be outside. A note from your doctor or a daily parental note is required when your child needs to stay inside because of health reasons.

#### TEACHER'S AIDE

Juniors and seniors who are on schedule to graduate, can work it into their schedules, and are responsible, may be an aide for a staff member.

#### SCHOOL DAY / ARRIVAL

8:00 a.m. school begins, 3:20 p.m. school dismisses Students are asked to arrive at the school at 7:30am for breakfast. Unless students are coming for breakfast they should not arrive prior to 7:45am. Elementary students should report to the south gym upon arrival. Jr/Sr High students should report to the north gym or to the cafeteria for breakfast. Students are not to be in the hallways until the first bell without permission. Students will be dismissed to class by the gym supervisor or the bell at 7:54.

Parents will be notified when a student is required to remain after school for more than ten minutes with school personnel. Otherwise, students must leave the school building and grounds immediately after dismissal. This is to insure student safety since there is no after school supervision on the playground. Students are permitted to return and use the playground as a public facility 30 minutes after dismissal. Schools will communicate through notes or automated messaging system whenever the regular beginning or dismissal time for a school day will be changed. Parents should consult the school calendar for holidays, teacher workdays, and staff development days.

#### SCHOOL CLOSING

When adverse weather makes it necessary to close or delay school, every effort will be made to make this decision by 5:45 am on a school day. School may be delayed by two hours if is anticipated that driving conditions will improve. If school is delayed by two hours, there will be no morning preschool. Once students are in the building, school will only be dismissed in extreme cases. When school is cancelled due to adverse weather conditions, all school activities and practices will also be cancelled.

School closing/delay information will be sent to parents and staff via the school messaging system. Please contact the school office to inquire about the messaging system. School closing information will also be sent to the following media outlets:

TV: KSNC – Channel 2 (NBC), KWCH - Channel 12 (CBS), KAKE - Channel 10 (ABC)

Other: St. John News Online, USD 350 Facebook, USD 350 Twitter, www.usd350.com

#### PARENTAL CONCERNS and CHAIN OF COMMAND

Administration and teachers are always available to discuss parental concerns involving any school issues. However, these problems can best be dealt with by following these procedures:

If possible, call before coming to school. This will ensure that the teacher or administrator involved is available when you arrive.

If a concern involves a teacher or coach, please discuss this directly with him or her. Most issues can be solved successfully in this way.

If a concern still exists after a conference, an administrator will become involved to try to mediate the problem.

#### **BREAKFAST AND LUNCH PROGRAMS**

A breakfast and lunch program will be provided for those students who wish to participate. Breakfast is served at 7:30 a.m. Students arriving at school after 7:45 a.m. will NOT be permitted to go to the cafeteria for breakfast. Arrangements will be made for students to eat breakfast if buses arrive late.

Students in grades 9-12 will have an open lunch period and are permitted to leave the school grounds. Students who remain on school grounds will be expected to sit in the North gym or outside during the 35-minute break. Students are not to be in other parts of the building without permission from school personnel.

Elementary and junior high students have a closed lunch will not be released from school for lunch unless accompanied by an adult.

It is suggested that a meal account be established even if school meals are eaten only periodically. Students may purchase milk to accompany a sack lunch; soda pop is not permitted. Free or reduced-price meals are available to students who qualify. Applications may be obtained from the high school office or food service supervisor.

#### VISITORS

All visitors must report to the office upon arrival and receive a visitor's pass. Parents are always welcome in the school building. Younger children, relatives, or friends of students are not to visit school during class time. Visitors may eat lunch with students on a limited basis and be subject to all rules during the lunch period.

#### CHECKING IN AND OUT AT THE OFFICE

Students will only be released during the school day with parent permission. Students must check out through the office. Elementary students will not be released from school, except to a parent, guardian, or designee and must be checked out through the office. Students must check back in through the office when returning to school.

#### AFTER-SCHOOL TUTORING

The after-school tutoring sessions are designed for students that are having academic difficulties or need the time and place to make up homework. The sessions are also used as a form of after-school detention. It is the expectation of the administration and the supervisors of these sessions that those involved in them will conduct themselves in an appropriate manner.

Jr/Sr High tutoring sessions run from 3:25 p.m. to 4:15 p.m., Monday through Thursday in the west science room. Elementary tutoring sessions are held in the Library with the LIFE After-School program.

All students taking advantage of the service must have some type of homework. They must work on this homework quietly so as not to disrupt those other individuals that are taking advantage of this service. If you are assigned to these sessions, you are expected to report to the appropriate room on time and you must be prepared to go to work. If the session needs to be canceled for any reason, all students will be made aware of this during the morning announcements.

#### HOMEWORK GUIDELINES

Homework is an extension or completion of classroom activities assigned by the teacher that is to be completed outside of the school day. Homework should serve a sound educational purpose; it should not be punishment or busywork. The intent of homework is to enlarge, extend, or reinforce the student's knowledge and understanding of the concept. Teachers are expected to develop and communicate their homework policy to students and parents.

#### BUILDING AND HALL PASSES (JR/SR HIGH)

Any student moving through the hall during class periods MUST have a signed agenda/planner from an instructor or from the office. Students are expected to get drinks and/or go to the restroom during the passing periods and should not be allowed to leave the classroom for this reason except for an emergency.

#### **CLASSIFICATION OF STUDENTS**

All students in St. John High School will be classified according to the credits earned during their tenure. Class designation will be based on the following:

Freshman-Promotion from the eighth grade.

Sophomore-Six credits earned.

Junior-Twelve credits earned.

Senior-Eighteen credits earned.

A student not enrolled in the regular school program will be designated as a SPECIAL STUDENT and must obtain permission to attend classes from the principal.

ELEMENTARY / JR HIGH PROMOTION-RETENTION POLICY Students may be promoted when they have demonstrated mastery of the grade learning objectives. The school holds the philosophy that "social promotion" does not necessarily achieve as much for a child as does retention. Each promotion or retention is considered on an individual basis. When-

ever retention is considered, a conference will be held with the parents. Research indicates that retention is more beneficial to the child when all interested parties are in agreement. The principal will make the final decision after listening to all parties involved.

#### JR/SR HIGH ACTIVITIES AND ATHLETICS

One of the privileges the student has in our school is the opportunity to participate in a choice of extracurricular activities. These activities are also responsibilities. If you are a member of a team, or a group, then you are expected to be present at the activity when scheduled. Most events are arranged far enough in advance for you to make the necessary arrangements. Do not embarrass yourself, the instructor, or the coach by asking to be excused. Student athletes must attend school a minimum of three class periods to be eligible to practice that day or play in a scheduled game that day. Students who have to be absent from school due to appointments or other medical problems will be dealt with on a case by case basis by the principal.

Transportation will be provided for athletic teams, cheer squads, and activity groups. Under no circumstances shall students be allowed to drive to school sponsored activities, or practices without written permission. Any unusual circumstances that do not fit into these instances will be handled by the building principal on a case by case basis. Each student will assume classroom behavior while on the bus. The bus will depart at the time scheduled on the "weekly calendar" and any student that is not present at the scheduled time will be left and will attend classes. Students may ride home with their parents or another adult when they present a note signed by the parents, and then signed by the principal before they leave the school if possible, or given to the coach at the event.

Attendance at dances, etc., is open to students in good standing in school. Students who have been suspended during the week will not be able to attend weekend or evening events. All outside dates to school sponsored dances will be screened by the building principal. Those individuals who would not be considered in good standing according to our policies will not be allowed to attend as an outside date.

Activities are part of the educational process. Students of St. John Junior/Senior High are expected to participate and represent their school, community, and themselves with pride. All rules of the KSHSAA, and the USD 350 Drug and Alcohol policy will be strictly adhered to in every way. Students are expected to remain in good standing while in attendance at St. John Junior/Senior High School. Sixth grad-

ers may be allowed to participate in junior high activities with administrative approval.

#### JR/SR HIGH ELIGIBILITY

St. John Junior/High School will adhere to the KSHSAA and local policies regarding eligibility. A student involved in athletics or activities must be passing 5 NEW subjects each year. Eligibility will be monitored on a weekly basis. If a student is ineligible on Monday morning, the student will not compete in any KSHSAA or school sponsored activity the entire week.

Students enrolled in seven (7) courses must be passing six (6) courses and not failing more than one course (6th graders with two F's are ineligible). Each junior and senior high student will meet the following eligibility requirements for eligibility in athletics and activities.

The student shall be passing at least six (6) courses. A student must be passing ALL FIVE classes if only enrolled in five classes.

The student will be enrolled in five new subjects or courses of unit weight and attend classes during the present semester.

The student shall remain in good standing with the school. Unexcused absences, unexcused tardies, or disciplinary actions may cause a student to be unable to participate. This determination is to be made by the administration, coaches, teachers, and sponsors. A student can be failing no more than one class at either the junior or senior high level.

Teacher grades will be taken from Edu-Star on Monday morning. Teachers should update their grades on their computer on a regular basis for this reporting system. Students who are ineligible on Monday will remain ineligible throughout the week. Grades will NOT be re-figured throughout the week for a student to play or participate.

Students are eligible for activities if they are taking a full schedule of courses at St. John High School. It is the responsibility of the parent to check with the school regarding activities that occur outside of school and their effect on student eligibility regarding KSHSAA sponsored activities.

#### **SPORTSMANSHIP**

We, as members of the Central Prairie League, affirm that our major purpose in this contest is to learn to work and compete together in friendship and respect. We ask each player, coach, and fan to respect the official and follow the rules of fair play in the spirit of winning. We ask your cooperation in the fulfillment of the creed. Rule 52 will be enforced at all events sponsored by KSHSAA.

#### CELEBRATIONS AND CLASSROOM PARTIES

In order to maximize instructional time, gifts (flowers, balloons, candy, etc.) from family and friends delivered to school will remain in the office until the end of the school day. This applies to birthdays and major holidays such as Valentine's Day. We encourage you to send the gifts to the child's home.

Each elementary class celebrates various holidays with classroom parties. These parties are planned by room parents and/or the classroom teachers, and are scheduled at the end of the school day. Students may be excused from these parties because of religious beliefs. Additionally, elementary students' birthdays may be observed for a 10-15 minute period during the school day. Students are not permitted to pass out private party invitations or hold private nameexchanges at school.

#### COMPUTER NETWORK POLICY

Computers and similar devices are important learning tools in the school setting. Students must be responsible users of technology and follow the guidelines in the USD 350 Acceptable Use Policy.

Acceptable Use Guidelines

Users shall adhere to the following guidelines of acceptable use:

All use of the Internet will be in support of educational activities

Users will report misuse and breaches of network security. Users shall not access, delete, copy, modify, nor forge other users' e-mails. files. or data.

Users shall not use other users' passwords nor disclose their password to others.

Users shall not pursue unauthorized access, disruptive activities, nor other actions commonly referred to as "hacking," internally or externally to the district.

Users shall not disclose confidential information about themselves or others.

User shall not utilize unlicensed software.

Users shall not access or permit access to pornography, obscene depictions, or other materials harmful to minors. Students shall not disable or attempt to disable Internet filtering software.

**Prohibitions** 

Although the district reserves the right to determine what use of the district network is appropriate, the following actions are specifically prohibited:

Transferring copyrighted materials to or from any district network without the express consent of the owner of the copyright.

Use of the network for creation, dissemination, or viewing of defamatory, factually inaccurate, abusive, obscene, profane,

sexually oriented, threatening, harassing, or other material prohibited by law or district policy.

Dissemination of personnel or student information via the network when such information is protected by law, including the Family and Educational Rights Act or Student Data Privacy Act.

Utilization of the network to disseminate non-work-related material.

Utilization of the network as a means for advertising or solicitation.

#### SENIOR WORK RELEASE

Senior students who wish to be released from school for a portion of the school day for bona fide employment purposes will be allowed to do so during the second semester of their senior year provided they will have enough credits to graduate with their class. Any such request must be made in writing to the building principal on or before the first school day in November of their senior year. The request must contain evidence or proof of employment supplied by the organization or individual that will employ the student. All requests for early release will be presented to the Board of Education at the December meeting for its approval. Each situation will be approved on a case by case basis. Students who choose this route will relinquish the privilege of participating in KSHSAA sponsored activities during the time they are on this reduced schedule.

#### LOCKERS

Lockers are assigned to students in grades 5-12. Each student is to retain the locker assigned to him or her during student orientation, and all lockers may have locks on them. Loss of money or other articles in the locker is not the responsibility of the school district. Students are to report missing items immediately to teachers or administration. Lockers are the property of USD 350 and administration reserves the right to inspect any or all lockers.

#### USE OF TRAINED DOGS TO SEARCH

At the request of the administration, law enforcement officers or licensed private agencies may use trained dogs on school premises to identify student property which may contain illegal or illicit materials and to determine whether materials are present which may threaten the general health, welfare and safety of students and/or district employees.

HEALTH SERVICES, SICKNESS, AND MEDICATIONS USD 350 employs a school nurse. In case of illness at school. students will be sent to the nurse for evaluation. If illness occurs outside of the nurse's duty, parents will be contacted by secretarial staff or administration.

Although regular school attendance is important, it is equally important for students to stay home when ill. Students are to remain at home until they are fever free for 24 hours [without the use of fever-reducing medicine such as Tylenol or ibuprofen]. If a child is determined to have 99.6 degrees of temperature at school or higher, he/she will be sent home after contacting the parent or guardian.

It is essential to have emergency telephone numbers where parents and guardians can be contacted for notification of the illness or other emergencies.

Students are to stay home if they have a communicable disease.

In certain circumstances, when medication is necessary in order that the student remain in school, the school may cooperate with parents in the supervision of medication that the student will use. However, the medical person authorized to prescribe medication or the parent if it is a nonprescription medication must send a written order to the building administrator who may supervise the administration of the medication or treatment. The parents must submit a written request to the building administrator requesting the school's cooperation in such supervision and releasing the school district and personnel from liability. Medication release forms can be found at the USD 350 website or in the school office.

The medication shall be examined by the school employee administering the medication to determine if it appears to be in the original container, to be properly labeled and to be properly authorized by the written order of a licensed medical person. Two (2) containers, one (1) for home and one (1) for school, should be requested from the pharmacist. Only oral medications should be administered except in emergency situations. Any changes in type of drugs, dosage and/or time of administration should be accompanied by new physician and parent permission signatures and a newly-labeled pharmacy container.

Over-the-counter medication may be given at school with a parent's signature. Medication will be dispensed only from the original container. Inhalers may be kept in the classroom if a permission form has been signed by parent and physician.

#### ATTENDANCE

The Board of Education encourages all parents to make a sincere effort to see that their children attend school each day. Regular attendance contributes to the academic success of each student and the attitude for success in their

future. Students need to understand that lifetime earning is related to successful completion of school and continued education. Make up assignments cannot fully make up what was said and/or done in class.

## ATTENDANCE POLICIES. RESPONSIBILITIES AND PROCE-

According to state law, students are required to attend school. Students who are truant shall be reported to the Division of Children and Family Services, and/or the County Attorney. Also, schools have the legal right to set attendance standards. A student will be considered "truant" from school if the student is inexcusably absent the major portion of either three consecutive school days, five days in a semester, or seven days in a year. A student is considered inexcusably absent from school if the student is absent for all or a significant part of a school day without a valid excuse. A "significant part of a day" shall mean two or more hours of a school day without a valid excuse. A letter will be sent home to the parent/guardian of the student notifying them that the failure of that student to attend school without a valid excuse is in violation of the Kansas Compulsory School Attendance laws, and that their son/daughter will be reported truant.

#### ATTENDANCE PROCEDURES/GUIDELINES

If a student is absent, the parent/guardian should call the school and talk to the secretary (JR/SR HIGH 549-3277 / ELEMENTARY 549-3518). Please call between 7:30AM and 8:30AM if possible with the reason for the absence. Any student not excused by a phone call on the day of the absence will be classified as unexcused.

When/if a student misses more than NINE days in a semester, a doctor's note will be required to excuse any absences after that. If a doctor's note is not presented upon return the absence will be considered unexcused and dealt with in the appropriate manner.

Jr/Sr High students who know they will be missing school need to obtain a Pre-Determined Absence from the office, have their teachers sign it and return it to the office before they leave with a note and/or call from a parent. Failure to do so may result in the absence being unexcused. Assignments could be due upon returning to class. Jr/Sr High students need to have their planners signed by the office personnel before returning to class after an absence.

For an excused absence, students have one school day for each day missed to make up their work. For students missing more than one day of school the same rule applies.

Work must be turned in each day. This is the responsibility of the student.

SENIOR STUDENTS WHO NEED TO MAKE UP TIME OR WORK FOR ANY REASON MUST HAVE THAT COMPLETED BY THEIR LAST DAY OF SCHOOL OR THEY WILL NOT GRADUATE OR PARTICIPATE IN THE GRADUATION CEREMONIES.

EVERY EXCUSE OFFERED, EVEN IF OFFERED BY A PARENT/ GUARDIAN, DOES NOT NECESSARILY MEAN A STUDENT WILL BE EXCUSED FOR HIS/HER ABSENCE. THE BUILDING PRINCI-PAL AND/OR HIS DESIGNEE WILL MAKE THE DETERMINA-TION.

#### HIGH SCHOOL EXCESSIVE ABSENCES

For students who miss more than nine days in a semester, thereby failing to meet the minimum requirements of attendance for a course, a letter will be sent to parents notifying them of the student's potential withdrawal from that course and the student's potential inability to earn credit for that course. The principal may request a conference to develop an attendance contract with the student and his/her parents and potentially lose credit for classes missed. Students who do not receive credit because of attendance will receive an "F" on their report cards.

#### **EXCUSED ABSENCES**

Excused absences will be given for the following reasons:

Personal illness which is verified by a medical doctor or a telephone call from the parent or legal guardian.

Serious illness, injury or death of a member of the family.

Emergencies calling for the student's services or presence at home.

Obligatory religious observations, court appearances, and extended trips when arrangements are made in advance. Medical and Dental appointments if other times are not possible.

Verifiable weather conditions that prevent students from attending. Parents need to call to verify existing conditions. Participation in a district-approved or school sponsored activity.

One day for senior pictures when the school is notified in advance.

College days for juniors and seniors are granted provided they are scheduled through the Guidance Office using the proper college visitation forms. After the counselor schedules the college visitation day with the post-secondary institution and discusses the arrangements with the student, these forms are to be handed back into the high school

office at least two days prior to the visit. The school allows two days for juniors and three days for seniors. All college visitation days must be taken before April 30th of the school year. Students who are failing two or more classes may not visit a college or vocational school. (Exceptions may be approved by the administration.) Seniors must go through the Guidance Office to pre-enroll at a post-secondary school in April or May of their senior year for the absence to be excused.

#### **UNEXCUSED ABSENCES**

A student is unexcused when he/she is absent without a valid excuse for the absence. Unexcused absences as stated above will be made up with detention(s) and/or Saturday School. Failure to attend Saturday School will result in the following:

First absence - the student will make up the time after school (two days)

Second Absence – Saturday school

Third absence – Saturday school is doubled and the student may be given an In-School-Suspension. Students who miss school due to an unexcused absence will assume the responsibility to meet with their instructors and complete any work missed by a date set by the instructor.

#### **TARDINESS**

Students are expected to get to class on time. Unexcused tardies will be dealt with through the use of detention and Saturday School. Students may serve a one-hour detention for a fourth unexcused tardy per nine weeks. Each subsequent unexcused tardy after four may result in a Saturday School and or suspension.

#### **BEHAVIORAL EXPECTATIONS**

It is expected that students behave responsibly and help to maintain a safe school atmosphere conducive to learning and maintaining positive relationships with one other, and school personnel. This includes respect for self, other students, all school personnel, and school property.

Students who choose not to follow that guideline will be subject to disciplinary action. Disciplinary actions may include conferencing, detentions, Saturday school, suspension, and expulsion. Consequences will depend upon the severity of the infraction, the number of times a student has been dealt with, and any other considerations deemed important by the administration. Student confidentiality will be protected in disciplinary actions or issues.

The following are examples first-time offenses for each level of consequence. These examples are not intended to serve

as a specific guide and do not include all possible offenses and consequences. Administrator discretion is applied in all cases and may vary depending on the age of the student. Violations of criminal law will be reported to law enforcement officers as required.

Consequence: Warning – Detention

Examples: Continual classroom disruptions, inappropriate hallway behavior, obscene language, dress code violation, public display of affection

Consequence: Detention – Saturday School

Examples: Computer misuse, skipping class, cheating/

academic dishonesty

Consequence: Saturday School – In-School Suspension Examples: Unexcused absence, harassment, bullying, scuffle

Consequence: In-School Suspension – Short-term Suspen-

sion

Examples: Cursing at staff, open defiance of authority, vandalism or willful destruction of property, theft

Consequence: Short-term Suspension

Examples: Fighting; terroristic threats; possession or use of tobacco on school grounds or at school activity; possession, use, or being under the influence of alcohol on school grounds or at school activity

Consequence: Long-term suspension or expulsion Examples: Possession or use of a weapon; possession, use, or being under the influence of drugs or similar toxic substances; assault of school staff; commission of a felony

#### Weapons (Board Policy)

A student shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon at school, on school property or at a school-sponsored event. This shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon. Weapons and Destructive Devices

As used in this policy, the term "weapon" and/or destructive device shall include, but shall not be limited to: any item being used as a weapon or destructive device; any facsimile of a weapon

any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any weapon described in the preceding example;

any firearm muffler or firearm silencer;

Any explosive, incendiary or poison gas, bomb, grenade,

rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than 1/4 ounce, mine or similar device;

any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than 1/2 inch in diameter; any combination of parts either designed or intended for use in converting any device into a destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled;

any bludgeon, sand club, metal knuckles or throwing star; any knife, commonly referred to as a switchblade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement.

any electronic device designed to discharge immobilizing levels of electricity, commonly known as a stun gun. Penalties for Possession

Possession of a firearm or other weapon listed under the "Weapons and Destructive Devices" heading above shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion requirement be modified on a case-by-case basis.

Possession of a weapon of a type other than described under the "Weapons and Destructive Devices" heading above or a facsimile of a weapon may result in disciplinary action up to and including suspension and/or expulsion. Expulsion hearings for possession of a weapon shall be conducted by the superintendent or the superintendent's designee.

Students violating this policy shall be reported to the appropriate law enforcement agency(ies) and if a juvenile, to DCF or the Commissioner of Juvenile Justice.

#### ACADEMIC DISHONESTY

Academic dishonesty is not acceptable. Cheating defined as copying another student's work and claiming it as your own and plagiarism, defined as the use of another person's original ideas or writing without giving credit to the true author, are both prohibited practices. Materials taken from electronic sources are covered by this policy. A student who engages in any form of academic dishonesty will be subject to the loss of credit for the work in question, as well as other disciplinary measures up to and including suspension or expulsion.

#### BULLYING

The board of education prohibits bullying in any form either by any student, staff member, or parent towards a student or by a student, staff member, or parent towards a staff member on or while using school property, in a school vehicle, or at a school-sponsored activity or event. For the purposes of this policy, the term "bullying" shall have the meaning ascribed to it in Kansas law as outlined below:

Bullying means: a) any intentional gesture or any intentional written, verbal, electronic or physical act or threat either by any student, staff member or parent towards a student or by any student, staff member that is sufficiently severe, persistent, or pervasive that such gesture, act or threat creates an intimidating, threatening or abusive educational environment that a reasonable person, under the circumstances, knows or should know will have the effect of:
Harming a student or staff member, whether physically or mentally:

Damaging a student or staff member in reasonable fear of harm to the student or staff member; or

Placing a student or staff member in reasonable fear of damage to the student's or staff member's property; Cyberbullying; or

Any other form of intimidation or harassment prohibited by the board of education of the school district in policies concerning bullying adopted pursuant to this section or subsection € of K.S.A. 72-8205 and amendments thereto.

Students who have bullied others in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.

#### YEARBOOK PHOTO POLICY

The yearbook is a school sponsored publication, therefore all pictures and content will be approved with school policies in mind. The yearbook advisor and administration reserve the right to decide if a picture is appropriate for the yearbook. No weapons, immoral, or illegal activities should appear in senior portraits. Clothing and/or anything visible must also meet school standards.

#### DRESS CODE

The personal appearance of students is the responsibility of the parent. The personal appearance of the students shall become the responsibility of the school when the mode of dress or personal grooming is considered inappropriate or disruptive. Clothing that has obscenities, suggestive material or represents drug, tobacco, or alcohol products will not

be allowed. Low cut "Tank tops" will be not be worn unless a T-shirt is worn underneath. Spaghetti or narrow straps or midriffs with skin showing will not be allowed. Mini-skirts or dresses must come down to the middle of the thigh, and shorts must have at least a three inch inseam. Pants and/or shorts must also be worn correctly with no undergarments showing. No hats or shirts with hoods up are to be worn in the building during the academic day (7:30-4:00).

Since elementary students participate daily in recess and PE, it is recommended that students wear shoes to school that are appropriate for outdoor play. Shoes that have rollers built into the sole should not be worn to school.

Fashions change frequently and therefore it is impossible to cover all clothing items that might not be acceptable for school. Final authority for interpretation of the dress code rests with the building principal.

#### FOOD/DRINK

Students are not to bring cans and/or cups into the building.

#### PUBLIC DISPLAY OF AFFECTION (PDA)

Inappropriate demonstration of affection with another student is unacceptable at school or at any school sponsored function. Students will refrain from activities such as kissing, hugging, or close body contact. Hand-holding will be permissible only for Jr/Sr High students. Students who cannot control themselves will be warned, and then be subject to appropriate disciplinary action. NO hand-holding or anything will be allowed between students in high school and students in junior high.

#### SATURDAY SCHOOL

This program is an administrative one that allows the building principal an alternative disciplinary action to address tardiness, unexcused absences, and those situations in which a student does not respond to normal methods of discipline. The building principal is the only individual that can assign this form of discipline. Students assigned to this program will be notified by the end of the day on the Thursday of the week it is assigned. If assigned on a Friday the session will be carried over to the next week.

Those individuals that are assigned Saturday School are required to attend from 8:00 am until noon of that day. The doors to the facility will be locked at 8:05 am and students that do not show up for their particular session will be assigned the next two Saturday School sessions. The students will be given two five minute restroom breaks (one at 9:30 am and one at 11:00 am). They are not to talk or work on

anything other than their assigned tasks during this time. Students who fail to attend a required Saturday School will be subject to In-School-Suspension.

#### SEXUAL HARASSMENT

Sexual harassment is a serious offense and will be treated as such. Sexual harassment is defined as:

Any unwelcome behavior, of a sexual nature, which affects the persons schooling or job performance.

Behaviors involved are:

Verbal remarks including foul language, explicit sexual remarks, remarks that use sexist terms, remarks that deal with body parts.

Physical touching or the threat of physical touching. Implied abuse, leering suggestively at students, note writing that is harassing.

Students will be encouraged to tell the harasser to stop, in no uncertain terms, keep notes on the details, and tell any staff member when they are uncomfortable with another student harassing them. Staff members will deal with the issue immediately by talking with the student or students involved and referring the situation to the administrator. Students who falsely report sexual harassment will receive disciplinary measures. Teachers will report issues of sexual harassment to the principal.

#### CELL PHONES AND ELECTRONIC DEVICES

Use of cell phones and similar devices is not allowed during the academic day. The ideal situation is for students to lock these items in a locker during the school day. However, students may keep these items with them in school for safe keeping, provided they are completely silent or powered off.

On a limited basis, Jr/Sr High students may have and use cell phones and similar devices before school, at lunch time and after school. If a student is caught using a cell phone during class without permission, the phone will be confiscated and turned into the office and the following steps will occur:

1st Offense – The student will be assigned detention time and the phone will be returned to the student at the end of the day.

2nd Offense – The student will be assigned a Saturday school and the phone will be only be given to the parent.

3rd Offense – The student will be assigned ISS and the phone will only be given to the parent. The student may not have the phone at school for the remainder of the year and further incidents will result in OSS.

Situations involving elementary students will be handled on a case-by-case basis.

#### DRUG AND ALCOHOL POLICY

Maintaining drug-free schools is important in establishing an appropriate learning environment for the district's students. Unless otherwise specified in this policy, the possession, use, sale, distribution, and/or being under the influence of illicit drugs, controlled substances, and/or alcohol by students at school, on or in school property, or at school sponsored activities or events is prohibited.

Possession, use, and/or being under the influence of a controlled substance by a student for the purposes of this policy shall only be permitted if such substance was:

Obtained directly from, or pursuant to a valid prescription or order, issued to such student from a person licensed by the state to dispense, prescribe, or administer controlled substances:

In the case of use or possession, approved and administered, if administered at all, in accordance with board policy JGFGB and/or board policy JGFGBA; and Used, if at all, in accordance with label directions. As a condition of continued enrollment in the district, students shall abide by the terms of this policy.

Students shall not manufacture, sell, distribute, dispense, possess, use, and/or be under the influence of illicit drugs, controlled substances, or alcoholic beverages at school, on or in school district property, or at any school activity, program, or event. Any student violating the terms of this policy will be reported to the appropriate law enforcement officials, and will be subject to:

Short-term suspension

Long-term suspension; not less than one semester or four months

Expulsion from school for up to 186 school days Suspension from participation in and attendance at all student activities

A student placed on long-term suspension under this policy may be readmitted on a probationary status if the student agrees to complete a drug and/or alcohol rehabilitation program. The school will make available a list of programs. The student and his/her parents or guardians will be responsible for paying for such programs.

Students who are suspended or expelled under the terms of this policy will be afforded the due process rights contained in board policies and Kansas statutes, K.S.A. 72-8901, et seq. Nothing in this policy is intended to diminish the ability of the district to take other disciplinary action against the student in accordance with other policies governing student discipline. If a student agrees to enter and complete a drug education or rehabilitation program, the cost of such program will be borne by the student and his or her parents.

A list of area drug and alcohol counseling and rehabilitation programs, along with names and addresses of contact persons for the programs, is on file with the board clerk. Parents or students should contact the directors of the programs to determine the cost and length of the program.

#### JR/SR HIGH ACTIVITIES CODE OF CONDUCT

Students participating in KSHSAA activities represent their school and community. USD 350 has high expectations for all students, but as representatives in extra-curricular activities, these students are held to high standards. It is important that these students present a positive image and serve as role models for others.

Participation in KSHSAA-sponsored activities is not a right, but a privilege. Students who choose to participate in such programs are expected to display self-discipline and control of their conduct when they choose to represent the community of St. John-Hudson. Medical studies show the use of alcohol, drugs, steroids, and tobacco by students will affect their participation and their mental, physical and social development.

To develop consistency and uniformity with the USD 350 activities' programs, the following substance abuse policy will be enforced for students participating in any KSHSAA sanctioned events.

#### DRUG AND ALCOHOL POLICY

It is a violation of the district activity's policy for any student involved in any school-sponsored activity to (1) use, manufacture, or possess a beverage containing alcohol; (2) use, manufacture, or possess any controlled substance; (3) use manufacture, or possess tobacco in any form. An exception will be made if a physician prescribes the controlled substance for their use and the proper procedures are followed.

If a student violates this rule at any time during the August through May participation window, or during summer activities associated with the KSHSAA and the violation is reported by approved methods, the following will occur: First Violation: A first time violator shall be subject to the following sanctions:

Any information alleging student involvement will be investigated fully by the coaching staff and administration.

If it is determined by the coaches and administration that a violation has occurred, a meeting will be scheduled with the student, parent or guardian, coach or sponsor and the administration. Immediately following the meeting, the stu-

dent will begin serving a one-week suspension from all student activities involving competitive events, contests or performances. The student may be allowed to continue to report to practices or rehearsals.

Coaches or sponsors may add additional penalties during this one-week suspension period.

The referred student will be encouraged to go through a drug and alcohol awareness program. A list of available programs, along with the names and addresses of contact persons for that program is on file with the Board Clerk.

Second Violation: A second time violator shall be subject to the following sanctions:

Any information alleging student involvement will be investigated fully by the coaching staff and administration.

If it is determined by the coaches and administration that a violation has occurred, a meeting with the student, parent or guardian, coach, sponsor, and the administration will take

place.

Immediately following the meeting, the student will be suspended for the remainder of the season that the violation took place in.

A student who is arrested for DWI/DUI, possession, use or selling of illegal substance shall be suspended from competition until the criminal or legal case is concluded.

Violations may be reported in the following ways: Self-referral--The student discloses (within one school day of the violation and before any other referrals) to a coach, sponsor, counselor, or administrator that they have violated the district policy on substance abuse. A student will receive only 1 self-referral during their junior high and high school years.

Parent or Guardian-- A parent or guardian of a student notifies school personnel of a student violation.

Concerned Citizen-- A patron, student or individual notifies school personnel of a violation. Said person must also sign a written complaint.

Concerned School Employee—Witnesses or has reasonable cause to believe a violation has occurred.

The policy is in effect from the first day of practice for any school activity and a copy of this policy will be provided to each student participating in extracurricular activities. Note that buffer week is considered part of the upcoming winter sport season. Students participating in KSHSAA summer clinics or camps will also be under this policy during the time of the clinic or camp. This form must be signed and returned by all students participating in athletics and extracurricular activities before his/her first practice. Refusal to sign and return this policy will result in a denial of the privilege to participate in extracurricular activities in USD 350.

#### Parents Right-To-Know, Title I Annual Notification for St. John Elementary School, 2015 - 2016

This notification is provided to inform parents of your right to request the following specific information concerning the school and teachers: Parents may request information regarding the professional qualifications of their child's/children's classroom teachers and paraprofessionals.

Professional qualifications include: Whether or not the teacher has met Kansas licensing criteria for the grade levels and subject areas being taught; The baccalaureate degree and any other graduate certification or degree and the field of discipline of both; If services are provided by paraprofessionals, their qualifications; If the teacher is teaching under an emergency or professional waiver.

All teachers at St. John Elementary meet the above criteria. Each one is licensed for the grade levels and subject areas being taught. Each one has a baccalaureate degree and none are teaching under an emergency or provisional waiver. The paraprofessional(s), who work under the direction of the Title I and classroom teachers, meet required qualifications for the position.

#### Parent-School Compacts

Schools receiving Title I funds are required to make a Parent-School Compact or Learning Agreement available. This Learning Agreement is provided to parents at enrollment. If you choose to complete one for your child/children, contact your child's teacher.

#### Title I Schools Identified for Improvement

SJ Elementary met the No Child Left Behind standards regarding Adequate Yearly Progress (AYP) for the 2014-15 school year and has not been identified for improvement. AYP is based on the scores from the Kansas Reading Assessments and the Kansas Math Assessments.

#### **Assessment Scores**

Parents have the right to access their child's assessment scores at any time throughout the year. To request assessment scores, please contact the elementary school office. If you have questions or would like to request further information, please feel free to contact Travis Olive at 620-549-3518.

#### NOTICE OF NONDISCRIMINATION

Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment and all unions or professional organizations holding negotiated agreements or professional agreements with the district are hereby notified that this district does not discriminate on the basis of race, religion, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning the USD 350's compliance with the regulations implementing Title VI, Title IX, and Americans with Disability Act of 1990 is directed to contact the coordinator(s) who has been designated to coordinate the educational institution's efforts to comply with the regulations implementing these laws.

Specific complaints of alleged discrimination under Title IX (gender) and Section 504 (disability) should be referred to: TITLE IX COORDINATOR & SECTION 504 COORDINATOR, Josh Meyer, Superintendent, 505 N. Broadway, St. John, KS 67576, 620-549-3564

Title VI, Title IX and Section 504 ADA complaints may also be filed with the Regional Office for Civil Rights. Address correspondence to: U.S. Department of Education, Region VII, Office for Civil Rights, 10220 N. Executive



# **KDG-6th School Supply List**

#### KINDERGARTEN SUPPLIES

2 Elmer's Glue & 2 Glue Sticks

1 box standard size crayons (8 in a box)

12 Standard size pencils with eraser tip

1 Box of erasers for tips of pencils

1 Small Plastic container to hold supplies- no

Larger than a cigar box.

2 Large erasers

2 Large box (250+) tissues to share in room

Gym shoes & socks (Shorts to wear under skirts)

1 Container sanitizing wipes (I.E. Clorox wipes)

1 Bath Towel for quiet time

Please put child's name on all supplies except individual crayons

#### FIRST GRADE SUPPLIES

Cravons

Colored pencils

Package of #2 pencils with erasers

1 Large eraser and pencil top erasers

Scissors (Sharp, prefer Fiskar)

Elmer's glue and glue stick

1 School box

1 Large box (250+) tissues to share in room

12" Ruler with inches and centimeters (Not Rubber)

Gym shoes & Socks (Shorts to wear under skirts)

1 Box gallon size ziplock bags – boys

1 Box sandwich size ziplock bags – girls

1 Container sanitizing wipes (I.E. Clorox wipes)

#### SECOND GRADE SUPPLIES

Cravons

Package of #2 pencils with erasers

Scissors (Sharp-pointed)

1 Large eraser and pencil top erasers

Set of colored markers

1 Box assorted colored pencils

Small Elmer's glue and 2 glue sticks

1 School Box

1 box Ziploc bags (boys-gallon, girls-sandwich)

4 Pk. Black dry erase marker (Expo),

1 Large box (250+) tissues to share in room

12" Ruler with centimeters & inches

Gym shoes & Socks (Shorts to wear under skirts) 1 container sanitizing wipes (I.E. Clorox wipes)

#### THIRD GRADE SUPPLIES

Crayons

1 Large Eraser

Scissors

Package of #2 pencils with erasers

Wide-lined notebook paper

Set of colored markers

Elmer's glue – Small

1 Large box (250+) tissues to share in room

12" Ruler with centimeters & inches

Gym shoes & Socks (Shorts to wear under skirts)

1 container sanitizing wipes (I.E. Clorox wipes)

1 Pair Earbuds

4 Pk. Black dry erase marker (Expo),

For individual marker boards

Elmer's glue

Package of #2 Pencils with erasers

Assorted crayons (24 or more)

Set of colored markers

1 Box assorted colored pencils

Large eraser

Highlighter

Wide-lined notebook paper

Scissors

12"ruler with inches and centimeters

1 Large box (250+) tissues to share in room

12" Ruler with centimeters & inches

Gym shoes & Socks (Shorts to wear under skirts)

1 container sanitizing wipes (I.E. Clorox wipes) t

1 Pair Earbuds

#### FIFTH & SIXTH GRADE SUPPLIES

2" 3-ring notebook (NO TRAPPER KEEPERS)

2 Packages wide rule notebook paper

1 Box of crayons

1 Box colored pencils

6 Plastic pocket folders (solid colors, no brads)

2 Spiral Notebooks

Package of #2 pencils

1 box felt-tip markers

1 Large boxes of 250 + tissues to share in room

1 pair of scissors

Elmer's glue

Highlighter

1 container sanitizing wipes (I.E. Clorox wipes)

1 Pair Earbuds

Gym shorts, shirt, socks & shoes, deodorant

Please replace these items throughout the school year as needed.



# August 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						I
2	3	4  KSHSAA COACHING C	5 UNIC	6	7 ACT Registration Deadline for 9/12/15 Exam	8
9	10 7:00pm BOE Meeting	11 Student Enrollment— Cafeteria 12:00pm-7:00pm	12 10:30am CPL League Meeting	13 6:30pm Fall Sports Parent Meeting	14 10:00am Coaches Meeting	15
16	17 Fall Sports Practices May Begin	18	19 1:00pm Online Classes Begin—Meeting	20	21 New Staff Orientation	22
23	24 Staff Development/ Workday	25 Staff Development	26 Teacher Workday 7:00pm Area I Supervisors Volleyball Meeting	27 FIRST DAY OF SCHOOL 7/8 Orientation LS- Auditorium 10:00am Varsity Tennis @ Cimarron	28 TIGER PRIDE NIGHT Fall Sports Scrimmages & Pictures	29
30	31 6:00pm Band Rental - Cafeteria LS 9/10 Orientation Auditorium Elem. Swim Unit Grades 1-4	Sun Mon Tue  5 6 7  12 13 14  19 20 21		Sun         Mon         Tue         V           1         2         5           6         7         8         5           13         14         15         1	2 3 4 5 0 10 11 12 16 17 18 19 13 24 25 26	

# September 2015

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	$August\ 2015$ Sun Mon Tue Wed Thu Fri Sat 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22		1 4:00pm JV Tennis@Pratt 4:00pm HSVB@Halstead Triangular w/Burrton	2 LS-11/12 Orientation Auditorium	3 3:00pm Varsity Tennis @ Sterling 4:30pm/6:30pm JH VB/FB (H) vs Central Plains	4 5:30pm Booster Club BBQ 7:00pm HS FB (H) vs Ellinwood	5 9:00am HS CC @ Hoisington 9:00am HS VB @ Skyline Tournament
	23 24 25 26 30 31	27 28 29	<u> </u>		eening Grades 2nd - 121 n Unit Grades 1-4	th	
6		7 NO SCHOOL LABOR DAY	8 3:00pm Varsity Tennis @ Hoisington 6:00pm HS JV FB @ Ellinwood	9	10 4:30/6:30pm JH VB/ FB @ LaCrosse 5:00pm HS VB @ Medicine Lodge w/ Garden Plain	11 7:00pm HS FB @ Otis	12 10:00am JH/HS CC @ Skyline ACT Exam
13		NO SCHOOL Staff Development 6:00pm HS JV FB (H) vs Otis-Bison 7:00pm BOE Meeting	15 3:00pm JV Tennis (H) 4:00pm HS VB (H) Burrton, Stafford, Macksville	16 2:45pm SOPH/SR Jostens Meeting in Auditorium	17 4:00pm JH/HS CC @ Stafford 4:30/6:30pm JH VB/ FB (H) vs Ness City	18 7:00pm HS FB (H) vs Victoria ACT Registration Deadline for 10/24/15 Exam	19 9:00am JV Tennis @ Pratt
20		21 6:00pm HS JV FB @ Victoria	22 3:00pm JV Tennis @ Sterling 4:00pm HS VB @ Macksville w/ Ellinwood	23 12:30pm Josten's Ring /Grad Announce- ments PROGRESS REPORTS	24 1:00pm Varsity Tennis @ Greensburg 4:00pm HS CC @ Larned 4:30/6:30pm JH VB/FB @ Victoria	25 7:00pm HS FB @ Claflin	26 9:00am JV Tennis @ Pratt 9:00am HS VB @ Hoisington Tournament
27		28 Spirit Week 6:00pm HS JV FB (H) vs Central Plains	29 Spirit Week 1:00pm Varsity Tennis @ Ashland 4:00pm JH CC @ Lyons 4:00pm HS VB @ Victoria with Otis-Bison GRADES 1-4 BIKE UNIT	30 Spirit Week 10:30am CPL League Meeting 7:00pm Area II Super- visors VB Meeting	\$( 4 11 18 25	October 2015  un Mon Tue Wed Thu Fri	Sat 3 10 17 24 31

# October 2015

S	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Sun         Mon         Tue           1         1           6         7         8           13         14         15           20         21         22	tember 2015  Wed Thu Fri Sat 2 3 4 5 9 10 11 12 16 17 18 19 23 24 25 26	November  Sun Mon Tue Wee  1 2 3 4  8 9 10 11  15 16 17 18  22 23 24 25	er 2015  d Thu Fri Sat  5 6 7  12 13 14  19 20 21  26 27 28	1 Spirit Week 3:00pm Varsity Tennis @ Claflin 3:00pm JV Tennis @ Greensburg 4:30pm HS CC @ Pratt	2 Spirit Week 7:00pm HS FB (H) vs Kinsley HOMECOMING	3 9:00am V Tennis @ DCCC 9:00am HS VB@Great Bend 9:00am JH CPL "B" Team VB @ Ellinwood 9:00pm-11:30pm Homecoming
	27 28 29	30	29 30		GRADES 1-4	4 BIKE UNIT	
4		6:00pm HS JV FB @ Kinsley 7:00pm Elementary Music Program (K-4)	6 4:00pm HS VB (H) w/ Kinsley and LaCrosse	7 10:00am KSHSAAA FB Schedule meeting @ Salina	8 3:30pm JH/HS CC @ Sterling 4:30/6:30pm JH VB/ FB (H) vs Kinsley	9 7:00pm HS FB (H) vs South Central	10 9:00am JH "A" Team CPL VB Tournament @ Claflin TBD-Regional Tennis
11		12 7:00pm BOE Meeting	13 SCHOOL PICTURE DAY (8:00am) 4:00pm HS VB (H) w/ Central Plains & Ness City	Juniors/Soph-Optional Hoisington 4:30/6:30pm JH VB/	16 7:00pm HS FB @ Macksville END OF 1ST QTR	17 9:00am HS CPL VB @ Ellinwood	
18		19 NO SCHOOL-Staff Development/Work Day 6:00pm HS JV FB (H) vs Macksville Play Rehearsal	20 7:00pm JH & 5/6 Fall Concert Play Rehearsal	21	22 4:30/6:30pm JH VB/ FB (H) vs Otis-Bison Play Rehearsal	23 7:00pm HS FB (H) vs Kiowa Co. Fall Sports Senior Night	24 TBD-Regional CC TBD-Sub-State VB ACT EXAM
25		26 2:30pm Dismissal 3:00pm-9:00pm Parent/Teacher Conf. Play Rehearsal	27 Play Rehearsal	28 Kay Trick or Treat for UNICEF	29 2:30pm K-6 Halloween Parties 7:00pm HS FB @ Sky- line	30 NO SCHOOL	31 STATE CC @ Wamego
		KSDE ANN	UAL CONFERENCE @	WICHITA		STATE V	OLLEYBALL

# November 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Play Rehearsal	3 FB Bi-District Play Rehearsal	4	5 6:30pm Kayettes Father/Daughter Banquet Play Rehearsal	6 ACT Registration Deadline for 12/12/15 Exam 6:45pm FCCLA Powder Puff	7 FB Regional KMEA District JH@ Dodge City
8	9 7:00pm BOE Meetin Pre-Dress Rehearsal	10 School Play: Run Through Rehearsal	11 6:30pm CPL All- League VB/FB Meet- ings	12 4:00pm JH BB @ Bison Dress Rehearsal	13 8 Man FB Sub State	14
				FALL CONF.	ALL SCHO	OOL PLAY
			FALL BUFFER WEEK			
15 2:00pm All School Play	16 HS Winter Sports Practices Begin	8:00am Picture Re- Takes	18 1:20PM SCHOOL DISMISSAL	19 4:00pm JH BB @ Bushton	20	21 8 Man State FB
		12:30-3:20pm ASVAB	Staff Development			
22	23 5:45pm JH BB (H) v Macksville	24	25	26 Z6	27	28 TBD-HS BB Scrim- mages
			NO SCHO	OOL-THANKSGIVING	G BREAK	
29	30 3:00pm HS BB/Cheer Pictures 4:00pm JH BB @ Staff ford 4:00pm HS Quiz Bowl (H)	Sun Mon Tue  4 5 6  11 12 13  18 19 20	Der 2015  Wed Thu Fri Sat  1 2 3  7 8 9 10  14 15 16 17  21 22 23 24  28 29 30 31	E Sun Mon Tu  1 6 7 8 13 14 15 20 21 22 27 28 29	December 2015  Le Wed Thu Fri Sat  2 3 4 5  9 10 11 12  16 17 18 19  23 24 25 26  30 31	1

# December 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Novemb. Sun Mon Tue We 1 2 3 4 8 9 10 11 15 16 17 18 22 23 24 25	ed Thu Fri Sat	1 7:00pm JH & 5/6 Winter Concert	2 10:30am CPL League Meeting	5:45pm JH BB (H) VS Victoria	4 4:00pm HS BB @ Sky- line	5 KMEA District HS @ Dodge City
29 30			STUDENT COU	NCIL FOOD DRIVE		
6	7 TBD-HS BB Keady Classic @ Larned	8 TBD-HS BB Keady Classic @ Larned	9 1:20pm SCHOOL DISMISSAL Staff Development	10 TBD-HS BB Keady Classic @ Larned	11 TBD-HS BB Keady Classic @ Larned	12 TBD-HS BB Keady Classic @ Larned ACT EXAM
			KAY CITIZENSHIP WE	EEK		
13	14 5:45pm JH BB (H) vs Ellinwood 7:00pm BOE Meeting	15 4:00pm HS BB (H) vs Central Plains	16 3:00pm JH BB/Cheer Pictures	17 7:00pm HS Winter Concert	18 4:00pm HS BB @ Cunningham END OF 1ST SEMEMSTER	19
	SECRET SANTA T	REE RIBBON SALE				
20	21	22	23	24	25	26
		NO SCI	HOOL-CHRISTMAS I	BREAK		
	1/2 Teacher Workday		NO BASKETBALL PRACTICE		ALL PRACTICES	
27	28	29	30	31	Janu. Sun Mon Tue	uary 2016  Wed Thu Fri Sat  1 2  6 7 8 9  13 14 15 16  20 21 22 23
NO BB PRACTICE		NO SCHOOL-CHRIS	ΓMAS BREAK		24 25 26 31	27 28 29 30

# January 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 NO SCHOOL	2
3	4 5:45pm JH BB (H) Hutch-Trinity Begin 2nd Semester	Kinsley	6	7 4:00pm JH BB @ Kinsley	8 4:00pm HS BB @ Ness City ACT Reg. Deadline for 2/6/16 Exam	9 9:00am JH CPL "B" Team BB Tourney (H) HS State Auditions
		ELEMENTAI	RY ROLLER SKATING	GRADES 1-4		Prom Parents BB Tourney
10	11 7:00pm BOE Meetin	ng 4:00pm HS BB (H) vs Ellinwood	13	14 5:45pm JH BB (H) vs LaCrosse	15 3:00pm Jump Rope for Heart info meeting Grades 1-4	16
Prom Parents BB Tourney		ELEMENTAI	RY ROLLER SKATING	GRADES 1-4		
17	18 NO SCHOOL Staff Development 5:45pm JH BB (H) Central Plains	19 6:30pm St. John Mid-Winter Classic	20	21 4:45pm St. John Mid-Winter Classic	22 4:45pm St. John Mid-Winter Classic	23 3:00pm St. John Mid-Winter Classic
24	25 4:00pm JH BB @ Madville TBD-HS Girls BB Tournament @	26 TBD-HS Girls BB Tournament @ BCCC	27 9:00am Stafford County Spelling Bee @ St. John 1:05pm Organization Pictures	28 5:45pm JH BB (H) vs Ness City	29 TBD-HS Girls BB Tournament @ BCCC	30 9:00am JH CPL BB Tourney @ Ellinwood
	BCCC	GRAI	DES 1-4 JUMP ROPE FO	OR HEART		
31		Sun         Mon         Tue         Wed         Thu           1         2         3           6         7         8         9         10           13         14         15         16         17           20         21         22         23         24           27         28         29         30         31		Fun Mon Tue 1 2 7 8 9 14 15 16 21 22 23 28 29	February 2016  Wed Thu Fri Sat  3 4 5 6  10 11 12 13  17 18 19 20  24 25 26 27	

# February 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 4:00pm JH CPL BB Tourney @ Ellinwood 4:00pm HS CPL Scholar's Bowl @ Victoria	2 4:00pm HS BB @ Norwich	3 10:30am CPL Meeting PROGRESS REPORTS	4 4:00pm JH CPL BB Tourney Finals @ Ellinwood	5 4:00pm HS BB @ Claflin Kay Unit Conference @ Kinsley	6 ACT EXAM Regional Piano Festival
	Loria	\$	SCHOOL COUNSELING	G WEEK		
7	8 7:00pm BOE Meeting	9 4:00pm HS BB (H) vs LaCrosse	10 6:30pm Kansas Honors Program	11 6:30pm Kay Mother/Son Banquet	12 4:00pm HS BB (H) vs Victoria HOMECOMING	13 State Scholar's Bowl 9:30pm-11:30pm Homecoming
		I	FCCLA HEART COOKIE	E SALES		
		K	ATETTE HEART SISTE	ER WEEK		
14	15 NO SCHOOL Staff Development	16 4:00pm HS BB (H) vs Kiowa County	17	18 7:00PM Kayette Mother/Daughter Banquet	19 4:00pm HS BB @ Macksville	20 State Piano Festival
		FCCLA WEEK				
21 2:00pm NHS Induction	22	23 4:00pm HS BB (H) vs Otis-Bison	24	25 4:00pm HS BB (H) vs Cimarron Winter Sports Senior Night	26	27
				KMEA WC	ORKSHOP	
28	29 Spring Sports Practices May Begin TBD-Sub-State BB (Girls)	Sun Mon  3 4 10 11 17 18 24 25 31	January 2016           Tue         Wed         Thu         Fri         Sat           1         2           5         6         7         8         9           12         13         14         15         16           19         20         21         22         23           26         27         28         29         30		Sun         Mon         Tue         Wed         TI           1         2         3           6         7         8         9         10           13         14         15         16         17           20         21         22         23         24           27         28         29         30         31	nu Fri Sat 4 5 11 12 18 19 25 26

# March 2016

Sun	Mo	on	Tue	Wed	Thu	Fri		Sat
Febr Sun Mon Tue 1 2 7 8 9 14 15 16 21 22 23 28 29	wary 2016  Wed Thu Fri 3 4 5  10 11 12  17 18 19 24 25 26	Sat 6 13 20 27	1 TBD-Sub-State BB (Boys) Senior Pictures Due	2	3 TBD-Sub-State BB (Girls)	9:00am JH Music @ LaCrosse TBD-Sub-State B ACT Reg. Deadli 4/19/16 Exam End of 3rd Qtr.	BB (Boys)	5 TBD-Sub-State BB Finals
6	7 NO SCHO Staff Dev./W 4:00pm JH C ar's Bowl @ 7:00pm BOB	Vork Day CPL Schol- Victoria	8 8:30am HS CPL Music Festival @ BCCC (Hosted by St. John) 7:00pm Grades K-4 PE Program	9	10	11		12
	Play Practice		Play Practice-TBD		STATE BASKETBALL			
13	14		15	16	17	18	1	19
20	21 3:30pm Kay 5/6 BB Tou Play Practic	rnement	3:30pm Kay/Kayette 5/6 BB Tournement Play Practice-Evening	23 JH Track Practice Begins 6:30pm All-League BB Meeting @ BCCC	24 Play Practice-Evening	25 NO SCHOOL GOOD FRID		26
27 EASTER SUNDAY	28 Play Practic	ce-Evening	29 6:30pm CPL Honors Banquet @ LaCrosse	30 9:00an CPL Forensics @ Claflin	31	Sun 3 4 10 11 17 12 24 2	Ap Mon Tue  1 5 11 12 18 19 25 26	ril 2016  Wed Thu Fri Sat  1 2  6 7 8 9  13 14 15 16  20 21 22 23  27 28 29 30

# April 2016

Sun	Mo	n	Tue	Wed	Thu	Fri	Sat
Sun  6  13  20  27	March 2016       Mon     Tue     Wed     Thu       1     2     3       7     8     9     10       14     15     16     17       21     22     23     24       28     29     30     31	Fri Sat 4 5 11 12 18 19 25 26	Sun Mon  1 2  8 9  15 16  22 23  29 30	May 2016           Tue         Wed         Thu         Fri         Sat           3         4         5         6         7           10         11         12         13         14           17         18         19         20         21           24         25         26         27         28           31		1 3:00pm JV Golf (H) 3:00pm HS Track @ Kinsley	2 Regional Solos and Small Ensembles
3	4 1:00pm Var Auburn Hill Pre-Dress R	s-Wichita	5 4:00pm Fr/So Track @ Ellinwood Run-Through Rehearsal	6 1:20pm School Dismissal PM Staff Dev. 10:30am CPL League Mtg	7 2:00pm Varsity Golf @ McPherson 1:00pm JH Track @ BCCC (Hosted by Central Plains) Dress Rehearsal	8 3:30pm HS Track @ Lyons	9 7:30pm Jr/Sr Play ACT EXAM
10 2:30pm Jr/ Sr Pla	11 7:00pm BO	E Meeting	12 National Library Workers Day 10:00am Varsity Golf (H) 3:30pm JH Track St. John	13	14 9:00am State Large Group Music @ Pratt 2:00pm JH Track @ Stafford	15 TBD-HS Track	16 7:00pm Jr/Sr Prom
		Г	Invitational		OM DECORATING- 4:0	00PM	
				NATIONAL LIBRARY V			
17	3:00pm Var Sterling 3:00pm JV ( Kinsley		19 4:00pm FR/SO Track St. John Invitational	20 Administrative Professionals Day PROGRESS REPORTS	21 9:00am JH Track @ LaCrosse	22 4:00pm Keith Blide Track Meet	23 State Solos and Small Ensembles
		5	SAFE CONFERENCE			FOL BOOK SALE	
24	25 3:00pm Var Derby 3:00pm JV (		26 3:00pm HS Track @ Larned Pre-Order Yearbook	27 8:30am CPL Art Show @ Ellinwood 3:00pm Spring Sports Pictures National Walk at Lunch Day	28 1:00pm Varsity Golf @ Hesston 4:00pm JH Track @ Ellinwood	29 3:00pm HS Track @ Stafford	30

# May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 4:00pm JV Golf @ Sterling	3 Nurses Day 6:30pm JH All-Stars Booster Club Banquet	4 Star Wars Day 12:00pm Honors Luncheon 4:00-8:00pm Sports	5 11:00am Varsity Golf @ Carey Park 2:00pm JH Track @ Kinsley	6 4:00pm HS Track @ Ellinwood ACT Reg Deadline for 06/11/16 Exam	7
		TEAC	Physicals At Health Dept CHER APPRECIATION V	NEEK	HS BAND	TRIP—TBD
8	9 1:00pm CPL Golf @ Ellinwood 7:00pm BOE Meeting	10 10:00am JH CPL Track @ Ness City 7:00pm HS Spring Concert	11 LS-Class Meetings	12 3:00pm HS CPL Track @ Ness City	13 12:15pm K-6 Track Meet	14
	HOME ART	SHOW				
15	16 7:00pm JH & 5/6 Spring Concert TBD-Regional Golf	17 6:30pm HS All Sports Booster Club Banquet Seniors Last Day! (Dismiss @ 11:36am)	18 7:00pm Baccalaureate	19 2:30pm Graduation Practice 7:00pm Senior Class Night	20 TBD-Regional Track	21 4:00pm Graduation
		CI	HILDREN'S BOOK WEE	EK		
22	23 STATE GOLF 8:30am/12:30pm Pre- School Graduations 2:00pm Kindergarten Graduation	24 Last Day for Students 11:00am Dismissal PM-Staff Work Day	25 Staff Work Day 10:30am CPL League Meeting @ Kinsley	26	27	28 6:30pm Alumni Banquet
					STATE TRA	ACK-WICHITA
29	30 Memorial Day	31	Ap Sun Mon Tue  3 4 5 10 11 12 17 18 19 24 25 26	ril 2016  Wed Thu Fri Sat  1 2  6 7 8 9  13 14 15 16  20 21 22 23  27 28 29 30	Sun     Mon     Tue       5     6     7       12     13     14       19     20     21       26     27     28	Wed     Thu     Fri     Sat       1     2     3     4       8     9     10     11       15     16     17     18       22     23     24     25       29     30

# June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	May 2016           Sun         Mon         Tue         Wed         Thu         Fri           1         2         3         4         5         6           8         9         10         11         12         13           15         16         17         18         19         20           22         23         24         25         26         27           29         30         31	I KASSI	2 P-USA CONFERENCE @	3 WICHITA	4	
5	6	7	8	9	10	11 ACT EXAM
12	13 7:00pm BOE Meeting	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	Sun Mon Tue  3 4 5 10 11 12 17 18 19	July 2016  Wed Thu Fri Sat  1 2  6 7 8 9  13 14 15 16  20 21 22 23  27 28 29 30

# July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
10	7:00pm BOE Meeting	12	15	14		10
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



# St. John - Hudson USD 350



## **Mission**

Our mission is to ensure that students will find their purpose and become successful, lifelong learners and positive contributors in a changing world.

## **Vision**

Our vision is that USD 350 will be an *Excellent* School District, with Effective Staff Members, developing Successful Students

## Successful Students...

•Grow and Improve
•Collaborate
•Solve Problems
•Create & Innovate
•Prepared for the Future

Persevere

## **Effective Staff Members...**

- Grow and Improve
  Collaborate
  Motivate and Inspire
  Believe All Can Achieve
- •Demand Excellence
  •Are Passionate

### **Excellent School District...**

- Grows and ImprovesIs CollaborativeHas High Expectations
- Has AccountabilityIs Equitable and BalancedHas Vision for the Future

## **Core Values**

All members of the USD 350 community will live and work with *Purpose*, *Passion*, and *Pride* 



We will...

Continually Grow and Improve Always be Student-Focused

**PASSION** 

We will...

Build and Maintain Positive Relationships Have an Engaging Learning Community

**PRIDE** 

We will...

Have High Expectations for Ourselves and Others Live with Respect, Responsibility, & Integrity

BOE Approved June 2, 2014